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# QUICK PLATFORM STARTUP GUIDE

YOUR SHORT MANUAL TO FIND YOUR WAY AROUND THE PLATFORM



# THE PLATFORM REGISTRATION



<https://invite.nile.hmu.gr/>

The first thing you have to make to be able to participate in a hackathon event is to register in the platform.

You have 2 ways to access the platform registration.

1. Pressing the “here” link that will get you straight to the user registration form or,
2. Select “Registration” from the sidebar menu. On the registration page, choose “User” to access the form.

A screenshot of the INVITE Educational Platform website. The page has a dark blue sidebar on the left with a search bar and a menu. The main content area is white with a blue header. A "User login" form is visible on the right. A red number "2" is placed next to the "Registration" option in the sidebar menu, which is also circled in green. A red number "1" is placed next to a link in the main content area, which is also circled in green. The link text is "Click here to create an account, or by clicking the 'Registration' button through the side bar menu on your left!". Below the link is a paragraph of text about the platform's mission and goals. At the bottom, there are logos for "open eclass e-learning platform", "Download on the App Store", and "Get it on Google play".

INVITE Educational Platform

Search...

Basic Options

Registration

User login

Username

Password

Enter

Forgot your password?

Click here to create an account, or by clicking the "Registration" button through the side bar menu on your left!

Developing Competencies and Innovative Designs for International Virtual and Blended Modalities (INVITE) aims to improve existing and inspire new modes of international virtual and blended methodologies in higher education. The project tackles different layers of current challenges of digitalization that are part of the second Digital Education Action Plan, a renewed European Union (EU) policy initiative. The shared vision of the agenda is to enable high-quality, inclusive, and accessible digital education in Europe and to support all Member States of the EU in linking their education and training systems to the stage of digitalization. Furthermore, the INVITE project aims to create a strong educational basis for organizing high-quality and meaningful international virtual and blended academic programs and modules. Its focus lies on "student-centered" and active-learning approaches as the foundation of teaching and learning.

Along this line, the **INVITE Educational Platform** open interactive digital ecosystem was created to host action-training programs and to support the organization of international competition hackathons aiming to bring together institutions and teachers in the design of innovative international virtual and blended collaborations.

open eclass e-learning platform

Download on the App Store

Get it on Google play

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# USER REGISTRATION FORM

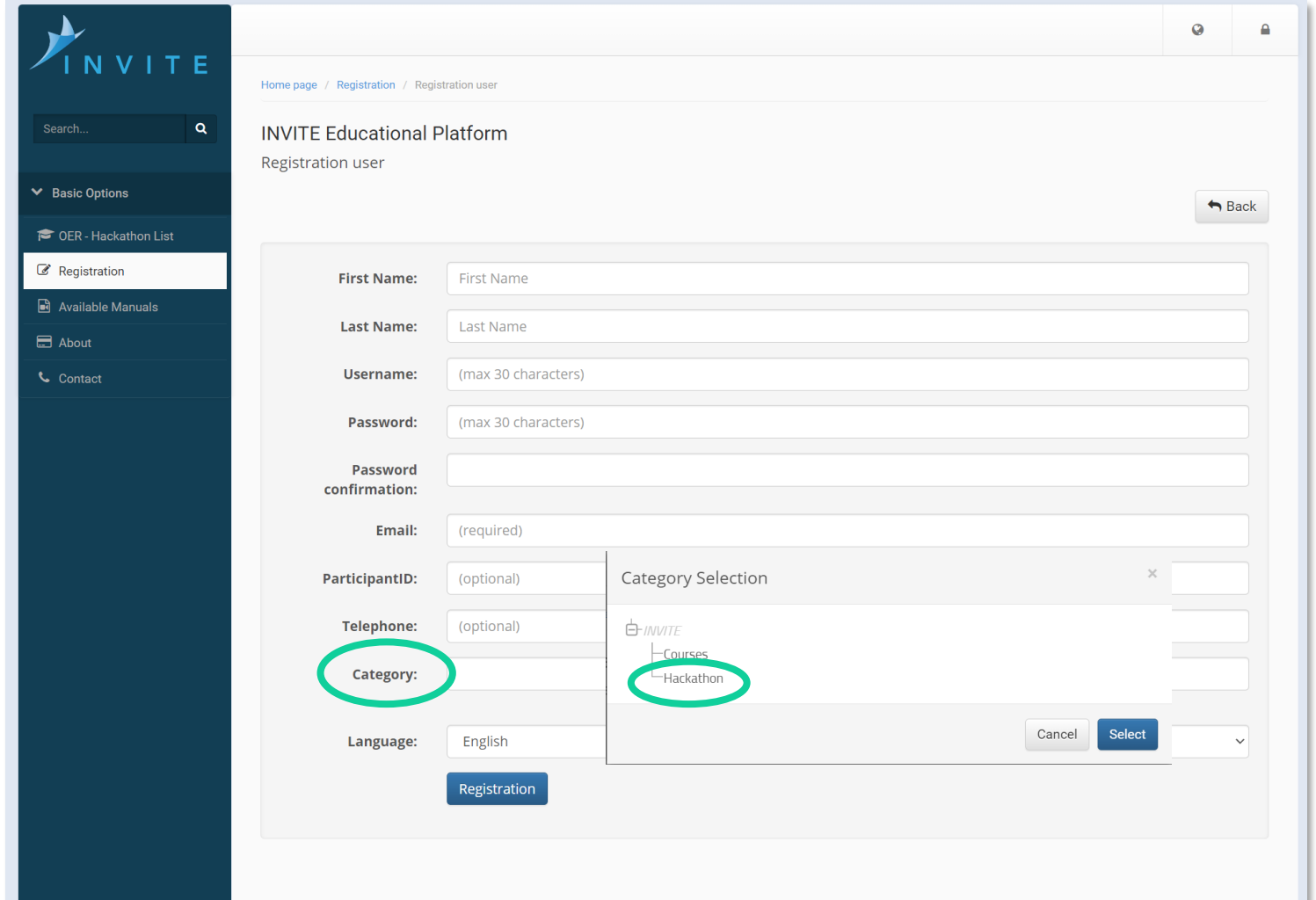


Here you need to fill the required fields.

**Important:** Select a category. Open the INVITE dropdown menu under Category and choose Hackathon.

This will help on an initial filtering of available materials on the platform based on your interests.

When you finished press the “Registration” button



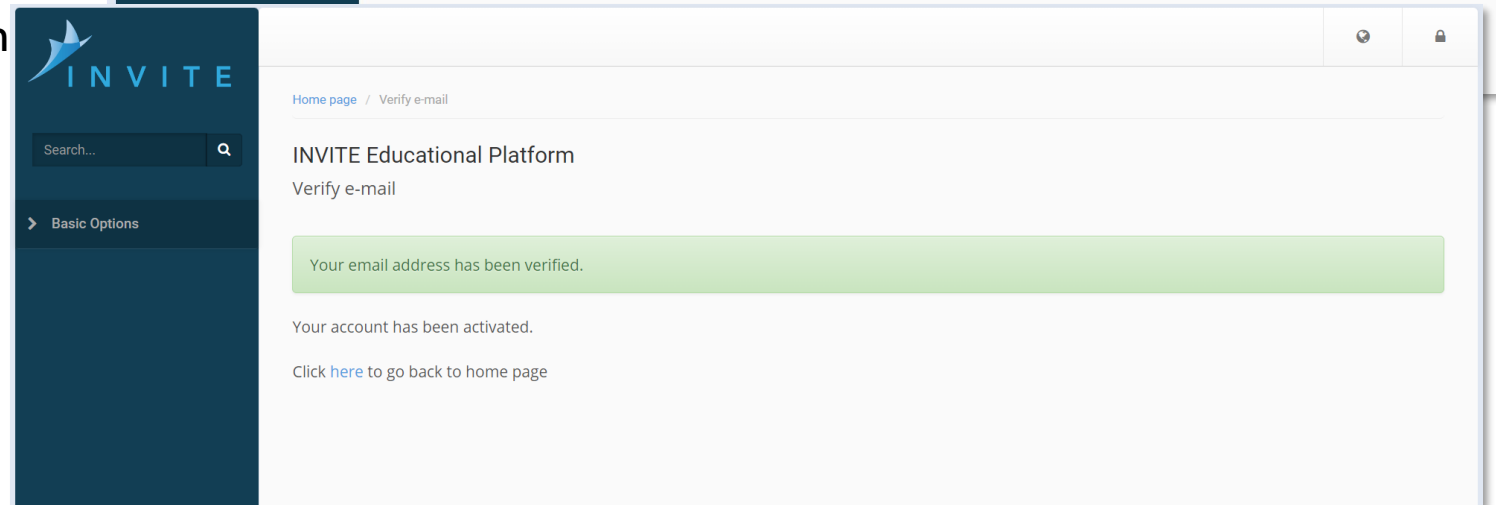
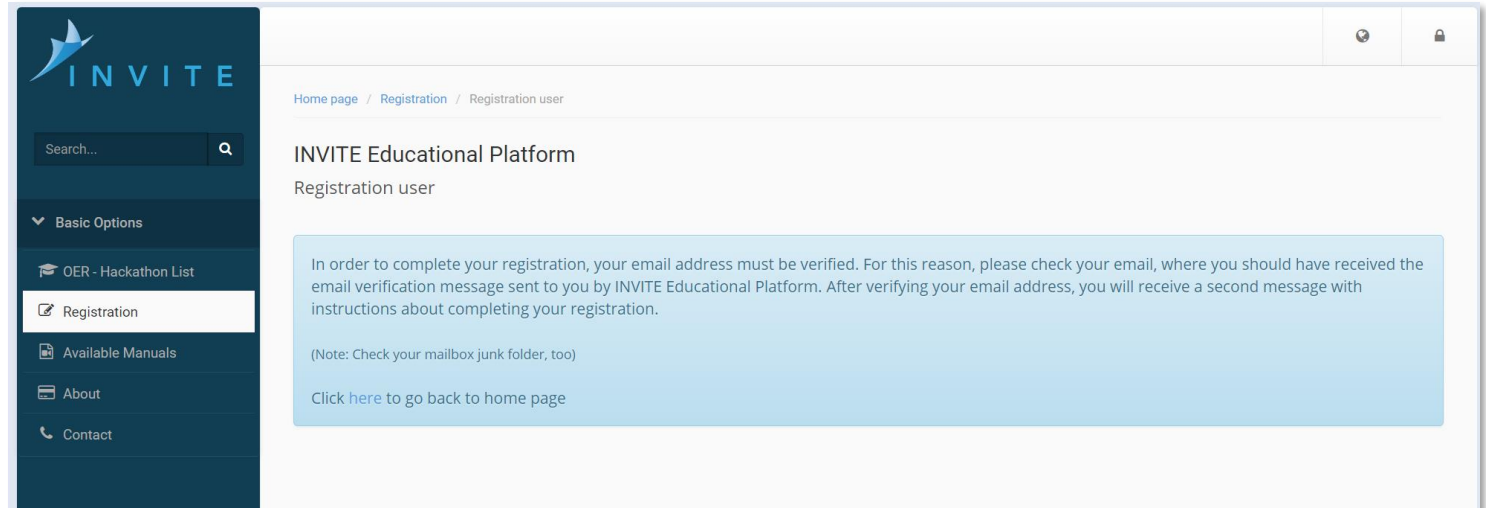
The screenshot shows the INVITE Educational Platform registration page. The left sidebar contains a search bar and a menu with options: Basic Options, OER - Hackathon List, Registration (highlighted), Available Manuals, About, and Contact. The main content area is titled "INVITE Educational Platform" and "Registration user". It features a "Back" button and a registration form with the following fields: First Name, Last Name, Username (max 30 characters), Password (max 30 characters), Password confirmation, Email (required), ParticipantID (optional), Telephone (optional), Category (with a dropdown menu open showing "Courses" and "Hackathon" selected), and Language (English). A "Registration" button is at the bottom. A "Cancel" and "Select" button are also visible near the category dropdown.

# EMAIL VERIFICATION



After clicking “Registration,” screen (1) will appear, and a verification email will be sent to your provided address. Open the email and follow the instructions to verify. Clicking the link will take you to a page like screen (2).

You can then click the “here” button to navigate back on the home page.



# LOGIN THE PLATFORM



Now, you should be able to login the platform by filling your username and password on the “User login” form.

A screenshot of the INVITE Educational Platform website. The page has a dark blue header with the INVITE logo and a search bar. A left sidebar contains navigation links: Basic Options, OER - Hackathon List, Registration, Available Manuals, About, and Contact. The main content area features a large blue banner with the INVITE logo and a white "User login" form. The form includes fields for "Username" and "Password" (with an eye icon for visibility), an "Enter" button, and a "Forgot your password?" link. Below the banner, there is a text block with a link to create an account, a paragraph describing the platform's mission, and another paragraph about the platform's ecosystem. On the right side, there are logos for "open eclass e-learning platform" and mobile app download instructions for the App Store and Google Play.



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# USER PORTFOLIO



This is your main page, where all your registered hackathons and courses will appear. Initially, your portfolio will be empty. Let's add some!

You can do this by pressing the “Course Registration” (1) or the “OER-Hackathon List” on the left side bar (2).

A screenshot of the INVITE user portfolio page. The left sidebar is dark blue with a search bar and navigation menu. The main content area is white and shows the user's portfolio, which is currently empty. A yellow message box states "You are not registered to any courses!" and a blue button prompts the user to "Select 'OER - Hackathon List' to review the available courses." The right sidebar contains a calendar for November 2024, a "Latest announcements" section, and a "Latest messages" section. The bottom section shows the user's profile (brief) and a "Courses I am enrolled in" section with a count of 0. Two red annotations are present: a red circle around the "Course Registration" button in the top right corner, labeled with a red "1", and a red circle around the "OER - Hackathon List" menu item in the left sidebar, labeled with a red "2".

INVITE

Search...

Basic Options

OER - Hackathon List

Advanced Options

About

Contact

User Options

Portfolio

User portfolio

My courses

You are not registered to any courses!

Select "OER - Hackathon List" to review the available courses.

Latest announcements

- No recent announcements -

More...

My Calendar

November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Week 47

Due day  
Course event

System event  
Personal event

Latest messages

- No recent messages -

More...

Profile (brief)

Category: Hackathon

Last visit: today, 10:07 AM

Courses I am enrolled in 0

Change Password

# COURSE SELECTION



On the course selection page, you can browse and register for courses and hackathons.

The screen shows events and materials from your selected category by default, but you can go back (1) to page (A) to choose another category.

To register, check the box (2) next to your event. To explore, click the event to visit its page (3).

The screenshot shows the INVITE user portfolio interface for course selection. A dark sidebar on the left contains navigation options: Basic Options, OER - Hackathon List (highlighted with a red '1'), Available Manuals, About, Contact, and User Options. The main content area shows the 'User portfolio' for 'Course Selection'. A breadcrumb trail indicates the current category is 'INVITE » Hackathon'. Below this is a table of available events:

Registration	Code	Teacher	Type
<input type="checkbox"/>	<a href="#">Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)</a>	NILE HMU	
<input type="checkbox"/>	Hackathon Chania 27 - 31 May 2024 (101)	NILE HMU	

Annotations: A red '1' points to the 'OER - Hackathon List' menu item. A red '2' points to the registration checkbox for the first event. A red '3' points to the event title link. A red 'A' is located at the bottom left of the sidebar. A tooltip at the bottom shows the category 'INVITE' with 'Courses - 1 course available' and 'Hackathon - 2 courses available'.

# EVENT REGISTRATION THROUGH ITS PAGE



If you choose to explore the event page before registering, you can register directly from there by clicking the "Register" (I) button.

**Note:** You must be logged into the platform for the "Register" option to appear.

A screenshot of the INVITE platform interface. On the left is a dark blue sidebar with the INVITE logo and a search bar. Below the search bar are menu items: Course Options, Agenda, Announcements, Forum, Messages, Participants' Toolbox, and Wall. The main content area shows the event page for "Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life" by NILE HMU. A green "Register" button with a checkmark is circled in red. The event description includes a QR code, dates (13/11/2024 - 14/11/2024), and time (9:00 to 21:00 CET). At the bottom, logos for the organizing institutions and the Erasmus+ Programme are displayed.



# HACKATHON EVENT PAGE



## SIDEBAR & Description

1. Agenda
2. Announcements
3. Forum
4. Groups
5. Messages
6. Participant's Toolbox
7. Wall
8. Participation Duration
9. Cite this course
10. Mail receiving indication
11. Visibility of the course

The screenshot shows the INVITE platform interface. On the left is a dark sidebar with the INVITE logo and a search bar. Below the search bar is a 'Course Options' menu with items: Agenda, Announcements, Forum, Groups, Messages, Participants' Toolbox, and Wall. A vertical red list of numbers 1 through 7 is overlaid on the sidebar, corresponding to the first seven items in the list. The main content area has a breadcrumb trail: Portfolio / Green Campus Hackathon: Building Digital Solutions... The title is 'Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life' with 103 participants and 'NILE HMU' as the organizer. A green notification bar states 'You have been registered to the course'. Below this is a 'Description' section with a QR code, dates (13/11/2024 - 14/11/2024, 9:00 to 21:00 CET), and a QR code. The description text includes: 'Launch and Learn: Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda. The "Green Campus Hackathon" is challenging everyone in the higher education community to make a real impact on campus life by enhancing international collaboration, creativity, and innovation to propose original, feasible, and sustainable solutions for global environmental problems. Hackathon Days: 13/11/2024 - 14/11/2024, 9:00 to 21:00 CET. Hackathon event organizers: The INVITE consortium (HMU, AAU, UNITO, Columbus Association). Registration closes Sunday, 10 November 2024.' There is also a 'CHALLENGE' section. On the right side of the description, there are icons for a calendar, a link, an email, and a share button, with a vertical red list of numbers 8 through 11 overlaid on them.

# AGENDA



“Agenda” is an information visualization in the form of a Calendar.

You can see all the actions, important tasks, and upcoming sessions of the Hackathon event

A screenshot of the INVITE web application's agenda page. The interface is dark-themed with a sidebar on the left containing navigation options: Search, Course Options, Agenda (selected), Announcements, Forum, Messages, Participants' Toolbox, and Wall. The main content area shows the title "Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)" and the word "Agenda". Below this is a calendar for November 2024, displayed in a grid view. The calendar shows dates from Sunday 27 to Saturday 30. The date Friday, November 8th, is highlighted in light green. There are several colored dots (blue, purple, red) on the calendar grid, indicating events or tasks. A "List all" button is visible in the top right corner of the calendar area.

# ANNOUNCEMENTS



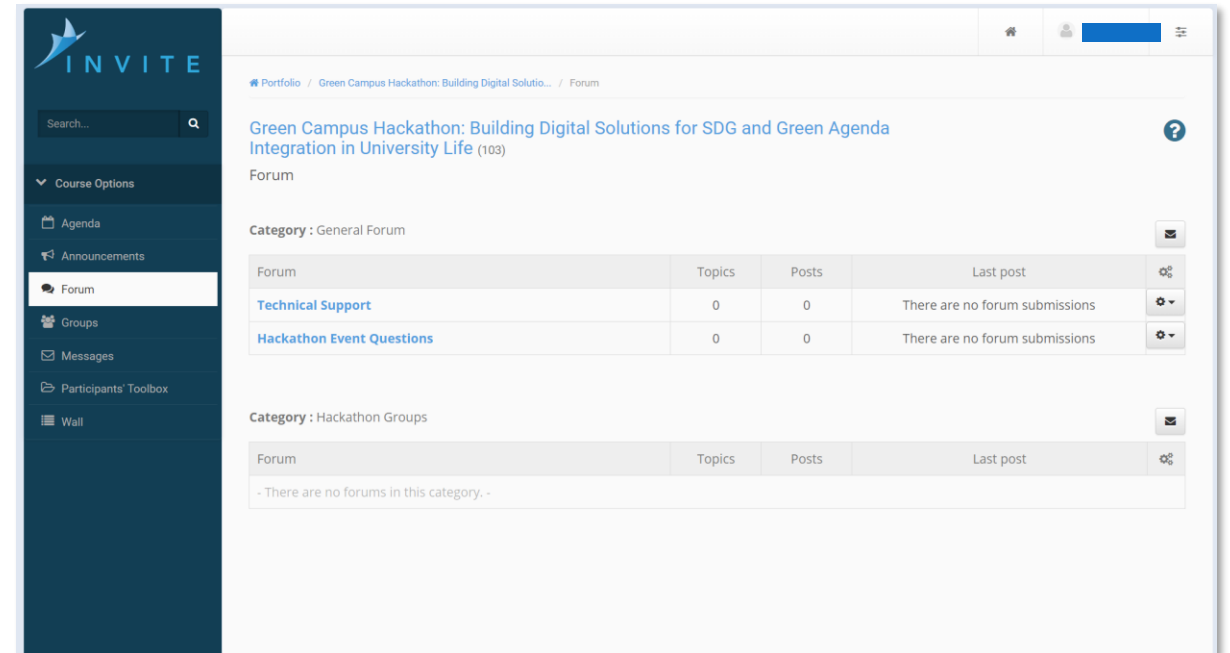
You can see all the announcements of the event.

The screenshot shows the INVITE website interface. On the left is a dark blue sidebar with a search bar and a menu containing: Course Options, Agenda, Announcements (highlighted), Forum, Messages, Participants' Toolbox, and Wall. The main content area has a breadcrumb trail: Home page / Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103) / Announcements. Below this is a search bar and a "Display 10 results" dropdown. A table with columns "Announcement" and "Date" is shown, containing the text "No results." Below the table, it says "Displayed 0 till 0 from 0 results" and includes navigation arrows.

# FORUM



You can access the forum to visit your group's notes, and discuss with your teammates, or you can ask support from the technical team or the hackathon hosts.



The screenshot shows the INVITE forum interface. On the left is a dark blue sidebar with the INVITE logo and a search bar. Below the search bar are navigation links: Course Options, Agenda, Announcements, Forum (highlighted), Groups, Messages, Participants' Toolbox, and Wall. The main content area is white and shows the forum path: Portfolio / Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103) / Forum. The forum title is "Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)". Below the title, it says "Forum" and "Category : General Forum". There are two tables of forum topics. The first table has two rows: "Technical Support" and "Hackathon Event Questions", both with 0 topics and 0 posts, and a message "There are no forum submissions". The second table is for "Category : Hackathon Groups" and shows a message: "- There are no forums in this category. -".

Forum	Topics	Posts	Last post	
<a href="#">Technical Support</a>	0	0	There are no forum submissions	⚙️
<a href="#">Hackathon Event Questions</a>	0	0	There are no forum submissions	⚙️

Forum	Topics	Posts	Last post	
- There are no forums in this category. -				

# GROUPS



You can access your group, and share documents or check your teammates

The screenshot displays the INVITE web application interface. On the left is a dark sidebar with a search bar and navigation menu items: Course Options, Agenda, Announcements, Forum, Groups (highlighted), Messages, and Participants' Toolbox. The main content area shows the breadcrumb path: Portfolio / Green Campus Hackathon: Building Digital Solutions... / Groups. The page title is "Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)". Below the title, a message states: "You can register to one user group (if group is not full and registration is allowed to it)". A table lists "General User Groups" with columns for "Group Tutor", "Members", and "Max.". The "Hosts" group is listed with 1 member and a maximum of 1 member.

General User Groups	Group Tutor	Members	Max.	
Hosts		1	—	—

Below the table, a "Hosts" section is visible, containing a "Group Info" box with fields for "Group Tutor:" and "Description:", both showing dashes. Below this is a "Full Name" field with a user profile icon and a blue bar representing the name.

# MESSAGES



You can send a personal message directly to someone from the hosts, mentors, and administrators.

A screenshot of the INVITE web application's Messages page. The interface includes a dark blue sidebar with navigation options like 'Course Options', 'Agenda', 'Announcements', 'Forum', 'Groups', 'Messages', 'Participants' Toolbox', and 'Wall'. The main content area shows the breadcrumb 'Portfolio / Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103) / Messages'. Below this, there's a 'Messages' section with a 'New course message' button. A search bar and a 'Display 10 results' dropdown are present. A table with columns 'Subject', 'Sender', and 'Date' is shown, but it contains 'No results.' and 'Displayed 0 till 0 from 0 results'.

# PARTICIPANT'S TOOLBOX



Probably the most important page of the event. You can access it even if you're not logged in. It includes all available materials, such as participant guides, educational content on the topic, and more.

The screenshot shows the INVITE web application interface. On the left is a dark blue sidebar with a search bar and a menu containing: Course Options, Agenda, Announcements, Forum, Groups, Messages, Participants' Toolbox (highlighted), and Wall. The main content area has a breadcrumb trail: Portfolio / Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103) / Participants' Toolbox. Below this is a section titled "Participants' Toolbox" with a "Root directory" link. A table lists files with columns for Type, Filename, Size, Date, and a download icon. Each file has a green "New" badge.

Type	Filename	Size	Date	
Folder	Suggested Solution Canvas	New	10/23/24	Download
File	Hackathon Intro	New 1.12 MB	11/6/24	Download
File	Introduction to the Green Agenda	New 299.27 KB	10/11/24	Download
File	Introduction to the SDGs	New 558.89 KB	10/11/24	Download
File	Open Info Session Video Recording	New	11/7/24	Download
File	Project ideation and pitch deck presentation	New 839.25 KB	10/23/24	Download

# WALL



Another key page of the event, where all solutions are displayed!

You can access it without logging in to view the materials produced during the event.

If logged in, you can also like or comment on the content hosted here.

A screenshot of the INVITE platform's 'Wall' page. The left sidebar contains navigation options: Search, Course Options, Agenda, Announcements, Forum, Groups, Messages, Participants' Toolbox, and Wall (selected). The main content area shows a breadcrumb trail: Portfolio / Green Campus Hackathon: Building Digital Solutions... / Wall. Below this is the title 'Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)' and the word 'Wall'. A message input field with a 'Submit' button is visible. A post from 'Monday, April 22, 2024, 4:45 PM' by 'User Dokimastikos Alexandros' is shown, featuring a video titled 'Timeline: European climate action'. The video thumbnail displays a 'TIMELINE' graphic with a red play button and the text 'European climate action'. Below the video, it says 'Climate Change Presentation' and shows '2' likes. A 'Comments (2)' button is at the bottom right of the post.



# HACKATHON ORGANIZATION



## UNITS & NEWS

1. Units
2. Calendar / Agenda
3. Announcements
4. Task in Progress
5. Prerequisites not yet completed
6. Not started yet

The hackathon event is divided into Units. Numbers 4, 5, and 6 represent the different states of a Unit. If a Unit is light grey, it means it is inactive for you.



The screenshot shows the INVITE platform interface. At the top, there's a "Wall" header. The main content area features a "Green Campus Hackathon" unit card with a QR code, dates (13/11/2024 - 14/11/2024), and time (9:00 to 21:00 CET). Below this, there's a "Complete Registration" section with a red "4" indicating a task in progress. A "Useful information and links" section has a red "5" indicating prerequisites not yet completed. A "Pre-Hackathon Event" section has a red "6" indicating it hasn't started yet. On the right, there's a "Calendar" section with a red "2" and a "3 Announcements" section showing no announcements. The interface is clean and modern, with a dark blue sidebar on the left.

# UNITS



Units contain specific information and tasks based on their title. For example, the "Complete Registration" Unit requires participants to provide additional information to proceed.

Each Unit may be structured differently according to Hackathon's needs, so be sure to review them carefully. Also, check the "Participant's Toolbox" for important details.

*Don't Forget to check the progress icons on each task and Unit*

A screenshot of the INVITE web application interface. On the left is a dark blue sidebar with the INVITE logo and a search bar. Below the search bar are menu items: Course Options, Agenda, Announcements, Forum, Groups, Messages, Participants' Toolbox, and Wall. The main content area is white and shows the breadcrumb "Portfolio / Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103) / Complete Registration". The title is "Green Campus Hackathon: Building Digital Solutions for SDG and Green Agenda Integration in University Life (103)". Below the title, it says "Units". A card for "Complete Registration" shows the dates "from 10/7/24 till 11/10/24" and a warning: "Don't Forget To Finish your registration in order to participate!". It instructs users to "Press 'Complete Registration' to enter this Unit and complete the required documents." Below this are four tasks, each with a progress icon (a circle with a sandglass) and a status: "Profile Completion (Required)", "Team Formation (Optional) Do you have a team? Let us know your teammates here!", "DigiEduHack (Required at least from one member per group)", and "Hackathon Rules Agreement (Required)". At the bottom of the main content area, there is a "Units" dropdown menu currently set to "Complete Registration". On the right side of the interface, there are several circular icons: a sandglass icon, a speech bubble icon, a gear icon, and a plus icon. At the bottom right, there is a section for "Ice Breaking Activities &amp; Games. 17:00 - 17:30 CET" and "Meet the mentors. 17:30 - 18:00 CET".

